

# EMPLOYER SPONSORSHIP FORM

## FOR TUITION RELATED FEES, EXAMINATION & REGISTRATION FEES

### THIS IS TO CERTIFY THAT:

#### Name and Address of firm/company to be invoiced

Company Name:

Purchase  
Order No.

Address:

Tel No.

Postcode:

### WILL BE RESPONSIBLE FOR THE PAYMENT OF FEES FOR:

Name of Student:

Enrolled on  
Course Code:

Course Title:

### The Data Protection Act 1998

I understand that the information that I have given on this form, can be used for any matter related to the programme of study, to comply with the requirements set out by government agencies, the analysis of statistics and for marketing purposes.

I understand that the information I have supplied will be used only for the purpose set out in the statement above, and in accordance with the College registration for Data Protection made under the Data Protection Act 1998. I do not want the information given in this form used for marketing purposes

Signed:

Date:

Name in  
Capitals:

Position in  
Organisation:

A form for each student **MUST** be signed by a member of the firm who has the authority to agree expenditure, and should have the firm's official stamp. Sponsorship will refer to the whole duration of the qualification. No student will be enrolled or registered for an examination before paying the appropriate fee or producing this signed certificate.

**I understand that additional charges may be incurred if outstanding balances are not settled and a debt collection agency becomes involved. In these cases fees will be subject to an interest charge. Failure to provide accurate information on this form could lead to a revised charge being made.**

OFFICIAL STAMP

FOR OFFICE USE ONLY

Please detach and send the completed form to the FREEPOST address shown below. Alternatively the form may be returned in person to the College main reception at either our Chichester or Brinsbury campus.

**Chichester College, FREEPOST PT113, Chichester, West Sussex. PO19 1YP**

**Chichester**  
college