

# BIOMETRIC RESIDENCE PERMITS



## Entry Clearance Decision Letter

Do not forget to bring this with you to the UK, as it will contain details of where you must collect your BRP card from.

## What must I do when I receive my biometric residence permit?

You must check your permit carefully when you receive it, to make sure that all the details on it are correct. If you find a mistake, you must speak to the International Compliance Officer as soon as possible.

## How do I use my biometric residence permit?

Your biometric residence permit is evidence of your permission to stay in the UK, and shows the conditions of your stay. It enables you to confirm your identity and your rights to study. You must take your permit with you if you go abroad while you have permission to stay in the UK. The permit proves that you are allowed to return to the UK, but it cannot be used instead of a passport or travel document.

## What must I do if my biometric residence permit is lost or stolen?

If your biometric residence permit is lost or stolen, you must report the loss or theft to the Police and obtain a crime reference number, once you have done this, then speak to the International Compliance Office who will help arrange your replacement BRP card.

If your permit is lost or stolen while you are outside the UK, you must apply for a Replacement BRP visa in order to re-enter the UK. You must then apply for a new biometric residence permit within 1 month of re-entering the UK, please see the International Compliance Officer who will assist you with this.

## What must I do if I change my circumstances?

You must tell the UKVI immediately if:

- You are a student and you change your course and/or education provider (sponsor).

You must tell the UKVI of any changes, by completing a Migrant Change of Circumstances (MCC) form, this can be found online. Print and complete the form, and post it to the address shown on its front cover

## What do I do if my biometric residence permit is near its end date?

If you have limited leave to enter or remain and you wish to remain in the UK, you will need to make a further application before your leave expires. You will need to enclose your biometric residence permit with your new application.