

## Welcome to Chichester College

Dear Student

Thank you for choosing to study our City and Guilds 0172-31 Level 3 Advanced Technical Diploma in Animal Management course. I am the study programme leader and look forward to working with you over the next year.

Further to your starting information, which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

The first few days of the course will be for induction and enrolment. **Timetables will not be available until this point.** This will give you the opportunity to get to know the other students on the course, as well as your lecturers and your student tutor.

### Please ensure that on your first day you bring the following:

1. **Confirmation of your GCSE results – we cannot enrol you without a copy of results so this is essential**
2. A pen, paper & notebook
3. If applicable, payment for your course/evidence of benefits
4. £25.00 for Personal Protective Equipment (Payable through the college Online Store)

### **English and Maths**

**NB:** All students aged 16-18 years on a full time course are required to update their English and Maths skills if they do not hold a GCSE grade A/9-C/4 in both subjects. So please be aware that if you do not have these qualifications, you will be required to undertake a GCSE resit (or equivalent qualification) alongside your main programme of study. This is compulsory and not optional. Please be aware that you cannot be awarded for one qualification without passing the other.

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

Stacey Adams  
Study Programme Leader

### Course details

Course Code: BAN001F1A

Duration: Sept '23 to June '24

Attendance: 11 Hours per week

Campus: Brinsbury

**Contact your Study Programme Leader**

☎ 01243 786321 ext. 1409

✉ adamss@chichester.ac.uk



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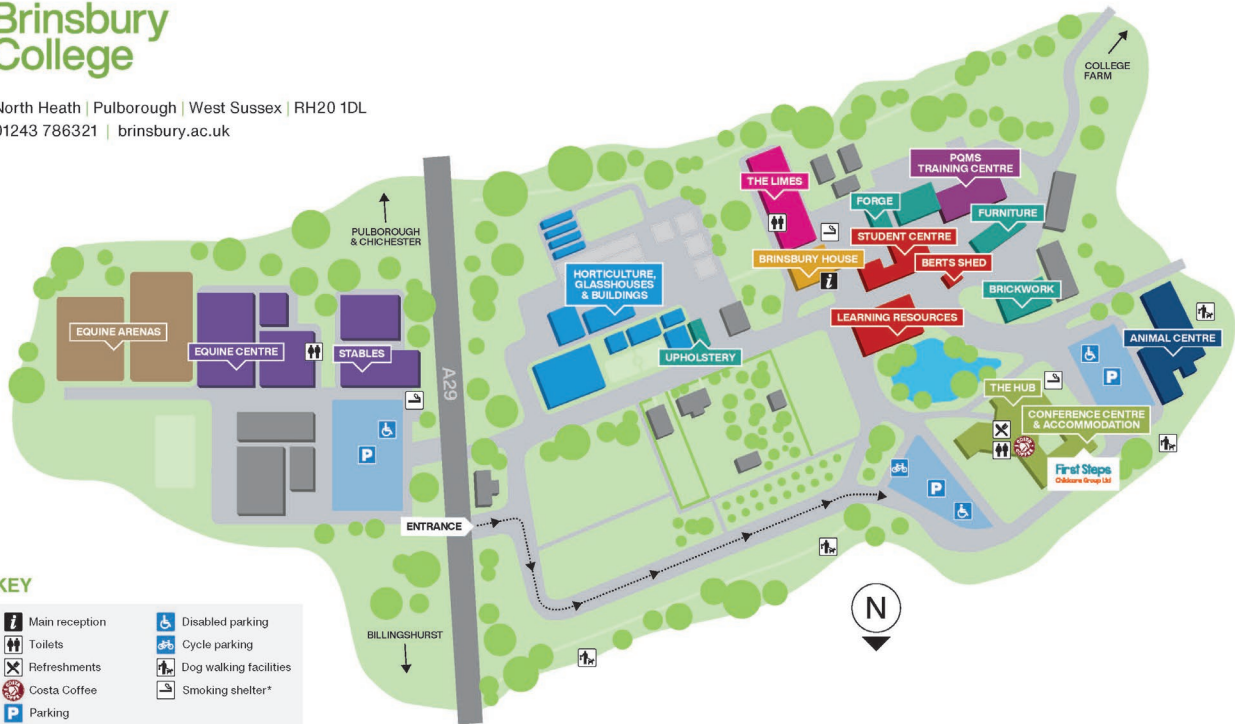
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## Where will I be studying?

The course will take place at the Brinsbury Campus.

### Brinsbury College

North Heath | Pulborough | West Sussex | RH20 1DL  
01243 786321 | brinsbury.ac.uk



#### KEY

- Main reception
- Toilets
- Refreshments
- Costa Coffee
- Parking
- Disabled parking
- Cycle parking
- Dog walking facilities
- Smoking shelter\*

- Equine facilities
- Brinsbury House - Main reception - Commercial office
- Horticulture and Arboriculture facilities
- The Limes
- Engineering - Forge Construction - Furniture, Brickwork and Upholstery
- Animal Centre - with Dog Grooming
- Student Services - Berts Shed (Student Experience Hub) - Student Centre - Learning Resources - 14-16 Provision
- PQMS Training Centre
- The Hub - Conference Centre - Accommodation - The Sussex Restaurant - Costa Coffee - First Steps Childcare - Foundation Programmes - Student Union

\*We run a strict no smoking policy - smoking is only permitted at these shelters



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## What you need to bring with you

The student must equip themselves with the following, and at all times must have with them:

- Waterproof clothing
- Wellington boots or sturdy walking boots (to be worn at all times on campus), steel toe capped boots must be worn when undertaking the Estate Skills module.
- A blue coat and other PPE - (which must be purchased from the Animal Care Department at the beginning of the course).

Without these, students are not permitted to enter the animal unit (no trainers, pumps, Ugg boots etc. allowed).

College branded clothing is highly recommended and available to order from the curriculum administrative assistant (details available during induction).

Other items required by students are:

- Suitable writing materials
- A4 lined paper

Jewellery, other than ear studs, medical bracelets and wedding rings (wedding rings to be covered) **MUST NOT** be worn on the Animal Unit at any time

- Studs only in all piercings can be worn. Any other type must be removed.

### For the safety of the animals and the student: -

Nails must be worn short and unpainted at all times.

## General Information

Weekend and Holiday animal duties are an essential part of animal care. They are shared out equally amongst the students, on a Rota basis. Duties involve the students caring for the animal's daily needs. Transport will be provided to and from Pulborough train station but this must be arranged in advance. Students are required to complete a minimum of 4 weekend or holiday duties in one academic year (each duties consists of 2-3 consecutive days).

All students are required to do an additional compulsory 150 hours of animal-related work experience (outside of college) as arranged between themselves and their Tutor (this will form one day a week over the course of the academic year) and this will be an assessed part of the course. You are expected to give details of your placement within the first 6 weeks of College. Please note that the student is responsible for finding their own work placement. **The details of the placement must be given to the College, by completing a form, which will be given out during the interview and induction period. The placement cannot commence until the necessary paperwork is in place and the student has approval to start from the college.**

## Reading List

Student Recommended book List (it is not necessary to purchase any of these books prior to the start of your course)

Animal Care Level 3 courses		
Lane Cooper & Turner	BSAVA Textbook of Veterinary Nursing 6 <sup>th</sup> Edition	£57.70
Edward Boden	Black's Student Veterinary Dictionary (2007) A & C Black Publishers Ltd.	£21.66
Allaby	Dictionary of Zoology (5 <sup>th</sup> Edition) 2020 - Oxford	£11.75
Veterinary Courses		
Lane Cooper & Turner	BSAVA Textbook of Veterinary Nursing 6 <sup>th</sup> Edition	£57.70
MacKean	Introduction to Biology (5th Edition) - Hodder Education 1973 (out of print)	£3.46 used
Edward Boden	Black's Student Veterinary Dictionary (2007) A & C Black Publishers Ltd.	£21.66
Aspinall & Capello	Introduction to Veterinary Anatomy & Physiology 4 <sup>th</sup> Edition (2019) 9781789241150 CABI	£31.78

All the above information is provided as a guide and correct as at June 2022



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