

Welcome to Chichester College

Dear Student

Thank you for choosing to study our City & Guilds 7863-03 Level 3 Diploma in Dog Grooming course. I am the study programme leader and look forward to working with you over the next year.

Further to your starting information, which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

From day one of the course you will be working on dogs. On your first day you will also have your induction and enrolment. This will give you the opportunity to get to know the other students on the course, as well as your lecturers.

Course details

Course Code: BANI007D1B

Duration: Sept.'25 to July '26

Attendance: 6 Hours (1-day) per week

Campus: Brinsbury

Contact your Study Programme Leader

☎ **01243 786321 ext. 1040**

✉ owent@chichester.ac.uk

Please ensure that on your first day you bring the following:

1. **Confirmation of your GCSE results (if you are aged between 16-18) – we cannot enrol you without a copy of results so this is essential**
2. Pens, pencils and notebook, phone or tablet to take pictures and a file.
3. If applicable, payment for your course/Advanced Learner Loan Letter (Cheques made payable to Chichester College please or you can pay by debit/credit card).

If there are any trips associated with your course, you will be required to complete consent forms which will be given out by your lecturer during induction week.

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

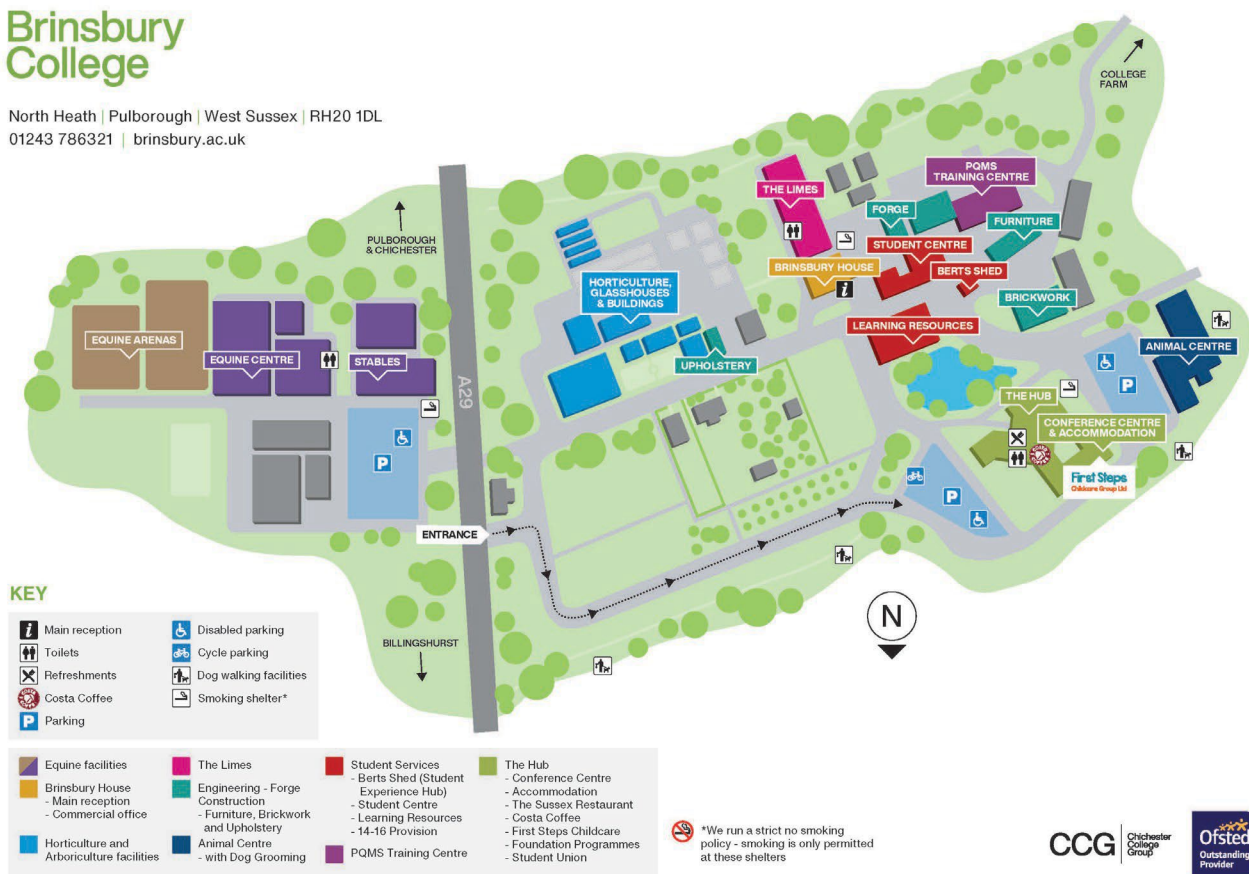
Tansy Owen
Study Programme Leader

Where will I be studying?

The course will take place at the Brinsbury Campus.

Brinsbury College

North Heath | Pulborough | West Sussex | RH20 1DL
01243 786321 | brinsbury.ac.uk



General Information

All students will have completed NPTC Level 2 Dog Grooming Assistants course. This will give sufficient practical experience with preparing dogs for grooming.

You will undertake assessments and exams throughout this course.

On your first day, you should report to the dog grooming parlour. This is located within the Animal Care centre in the Copse building.

What you need to bring with you

A £350 course supplement is contained within the total course fees stated in your final joining information letter. Your course tutor will advise you of the equipment package this will relate to.

Grooming overalls must be worn at all times in the parlour. If you have just finished the Level 2 course, then the overall you used then is ok to use. Any other grooming overall that you may already have which is suitable for the job can be worn too.

College equipment such as clippers and scissors may be used at commencement of your course and advice can be given should you have any relevant equipment already to hand. Please note that once you have received your personal equipment package, it is expected that students bring this in for use during lessons to become comfortable with their own equipment.

Any electrical clippers / equipment must be PAT tested prior to use at college.

Appropriate clothing for dog grooming and flat closed in sensible non-slip shoes (no sandals).

Hand notepad and other suitable writing materials including a level arch file and A4 lined paper.

Camera.

Packed lunch or money for lunch and a bottle of water

No Jewellery apart from wedding rings and ear studs are to be worn in the Grooming Parlour at any time

Reading List

Student Recommended Book List: -

- What Every Professional Groomer Should Know by Joanne Angus, Zoe Duffy
& Alison Thomas ISBN - 979-8651154777 £69.49
- Kennel Club Breed Standards ISBN - 978-1785035265 £47.99
- Notes from the Grooming Table by Melissa Verplank ISBN - 978-0692658079
£69.99

Other dog grooming publications can be advised on enrolment as there are a large amount of publications. All books above can also be borrowed from the college library.

All the above information is provided as a guide and correct as of June 2025