

Welcome to Chichester College

Dear Student

Thank you for choosing to study the C&G 5780-22 Level 2 Diploma in Wood Machining. I am the study programme leader and look forward to working with you over the next year, together with my colleague Andrew Pengelly.

Further to your starting information, which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

The first few days of the course will be for induction and enrolment. **Timetables will not be available until this point.** This will give you the opportunity to get to know the other students on the course, as well as your lecturers and your student tutor.

Course details

Course Code: BMAN019F1A

Duration: Sept '23 to June '24

Attendance: 13 Hours per week

Campus: Brinsbury

Contact your Study Programme Leader

☎ 01243 786321 ext. 1037

✉ sean.casey@chichester.ac.uk

and andrew.pengelly@chichester.ac.uk

Please ensure that on your first day you bring the following:

1. **Confirmation of your GCSE results – we cannot enrol you without a copy of results so this is essential**
2. A pen, paper & file
3. If applicable, payment for your course/evidence of benefits
4. £50.00 Compulsory Supplement for Materials/Equipment (Payable through the college Online Store)

If there are any trips associated with your course, you will be required to complete any attached consent forms and submit to your course leader during induction week.

English and Maths

NB: All students aged 16-18 years on a full time course are required to update their English and Maths skills if they do not hold a GCSE grade A/9-C/4 in both subjects. So please be aware that if you do not have these qualifications, you will be required to undertake a GCSE resit (or equivalent qualification) alongside your main programme of study. This is compulsory and not optional. Please be aware that you cannot be awarded for one qualification without passing the other.

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

Sean Casey
Study Programme Leader

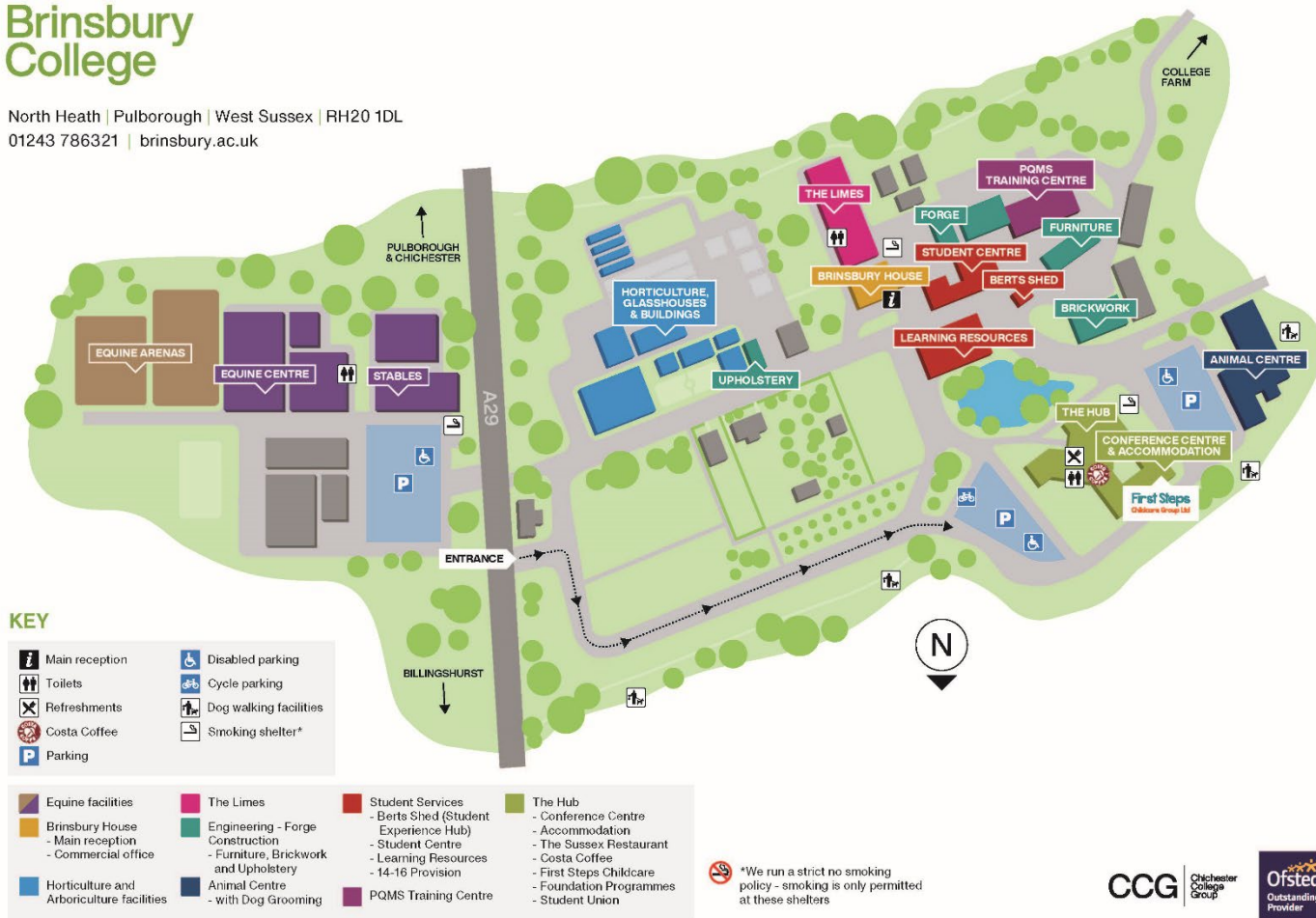


Where will I be studying?

Your course will take place at the Brinsbury campus.

Brinsbury College

North Heath | Pulborough | West Sussex | RH20 1DL
01243 786321 | brinsbury.ac.uk



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What you need to bring with you

You must have your own steel toe capped boots before the course starts.

You may wish to purchase your own tools and if so, please contact the study programme leader for advice on the most appropriate tools.

Tape measure, pen, pencil, ruler, eraser, calculator, A4 lined notepad, large A4 lever arch folder should be considered.