

## Welcome to Chichester College

Dear Student

Thank you for choosing to study our City & Guilds 0172-38 Level 3 Advanced Technical Extended Diploma in Equine Management course. I am the study programme leader and look forward to working with you over the next year.

Further to your starting information, which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

The first few days of the course will be for induction and enrolment. **Friday, 8<sup>th</sup> September is set aside for Riding Assessments, timetable discussion, enrolment and required Unit information/administration. Timetables will not be available until this point.**

### Please ensure that on your first day you bring the following:

1. **Confirmation of your GCSE results – we cannot enrol you without a copy of results so this is essential**
2. Your riding boots, riding hat and riding gloves, so that you can undertake your riding assessment.
3. A pen, paper & file
4. If applicable, payment for your course/evidence of benefits

### **English and Maths**

**NB:** All students aged 16-18 years on a full time course are required to update their English and Maths skills if they do not hold a GCSE grade A/9-C/4 in both subjects. So please be aware that if you do not have these qualifications, you will be required to undertake a GCSE resit (or equivalent qualification) alongside your main programme of study. This is compulsory and not optional. Please be aware that you cannot be awarded for one qualification without passing the other.

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

Brittany Cotton  
Study Programme Leader

### Course details

Course Code: BANI010F1A

Duration: Sept '23 to June '24

Attendance: 11 Hours per week

Campus: Brinsbury

**Contact your Study Programme Leader**

☎ 01243 786321 ext. 1408

✉ [cottonb@chichester.ac.uk](mailto:cottonb@chichester.ac.uk)

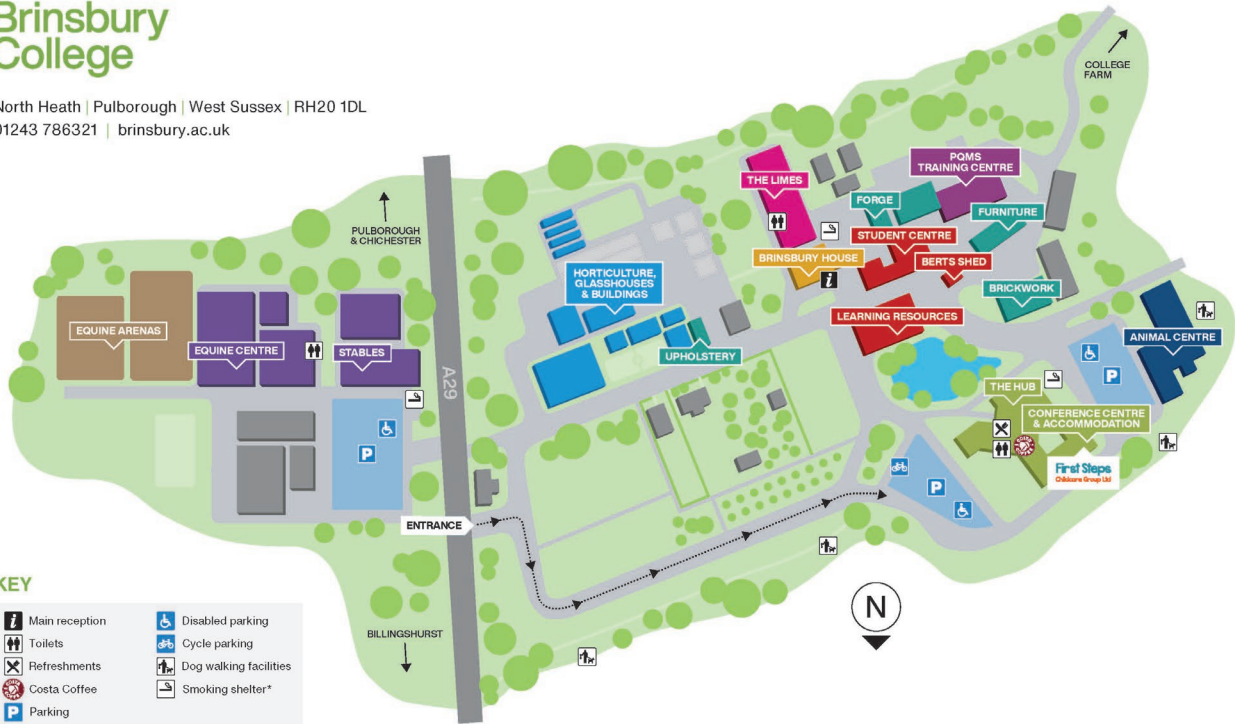


## Where will I be studying?

The course will take place Brinsbury Campus.

### Brinsbury College

North Heath | Pulborough | West Sussex | RH20 1DL  
01243 786321 | brinsbury.ac.uk



#### KEY

- Main reception
- Toilets
- Refreshments
- Costa Coffee
- Parking
- Disabled parking
- Cycle parking
- Dog walking facilities
- Smoking shelter\*

- Equine facilities
- Brinsbury House - Main reception - Commercial office
- Horticulture and Arboriculture facilities
- The Limes
- Engineering - Forge Construction - Furniture, Brickwork and Upholstery
- Animal Centre - with Dog Grooming
- Student Services - Berts Shed (Student Experience Hub) - Student Centre - Learning Resources - 14-16 Provision
- PQMS Training Centre
- The Hub - Conference Centre - Accommodation - The Sussex Restaurant - Costa Coffee - First Steps Childcare - Foundation Programmes - Student Union

\*We run a strict no smoking policy - smoking is only permitted at these shelters



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## What you need to bring with you

### Winter 'Dress Code'

**Hats** - Hat rules change in January 2023 so please check your hats and ensure they are correct.

PAS015 2011 along with the Kitemark will be acceptable, but not PAS015 1998 or the SNELL E2001. (See Attached info. Sheet).

**Polo Shirts** - Navy blue with Chichester College/Equine Team/Brinsbury Campus logo - compulsory.

**Sweatshirts** - Navy blue with Chichester College/Equine Team/Brinsbury Campus logo - compulsory.

**Jackets** - Navy blue with Chichester College/Equine Team/Brinsbury Campus logo - optional.

**Jackets** - Quilted or waterproof dark colours - no sports logos etc.

**Jodhpurs** - Navy Blue/Black - compulsory.

**Chaps** - Long chaps (in bad conditions) may be worn in the winter, if wet, at the discretion of the Tutor involved.

**Boots** - Long leather or rubber. No long boots with laces up the sides or country boots to be ridden in.

**Jodhpur Boots** - Brown or black to be worn with half chaps, black or brown only.

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**Hair net** - to be worn during riding lessons.

**Gloves** - Beige, brown or black must be worn.

**Whip** - Short (30"ins) for jumping, and long (36"ins) for dressage.

BODY PROTECTOR MANDATORY FOR ALL STUDENTS WHEN JUMPING/HACKING. OPTIONAL FOR FLATWORK. Approx. cost £80.00.

**Stable Duties 'Dress Code' - (TO BE WORN AT ALL TIMES) : -**

Navy blue polo shirt, navy sweatshirts.

Black/Navy jodhpurs and gloves.

Wet weather clothing (dark colours).

**JEWELLERY - EARRINGS, NOSE-RINGS ETC. ARE NOT TO BE WORN ON THE YARD AT ANY TIME**

**STUDENTS FAILING TO FOLLOW THE 'DRESS CODE' WILL NOT BE ALLOWED TO RIDE**

**PLEASE BRING WITH YOU ON YOUR FIRST DAY THE FOLLOWING:-**

Suitable writing materials (pens and pencils) including two A4 Lever Arch folder and lined paper, two packs of dividers and plastic wallets, memory stick and a notebook.

**Please be ready to work on the yard/ride**

NO LONGER ACCEPTED IN JAN 2023



## BHS Approved Centres Hat Rules 2022 v1

Hats must meet ALL of the requirements of one of the following rows:

	Standard and Date	Quality Assurance Mark	Examples		
1	<b>PAS 015</b> (1998* or 2011)	<b>AND MUST HAVE</b> BSI Kitemark Or Inspec IC Mark			
2	<b>VG1 01.040</b> (2014-12)	<b>AND MUST HAVE</b> BSI Kitemark Or Inspec IC Mark			
3	<b>ASTM F1163</b> (2004a or 04a onwards)	<b>AND MUST HAVE</b> SEI mark			
4	<b>SNELL E2001*</b> or E2016	<b>AND MUST HAVE</b> Official SNELL label and number			
5	<b>AS/NZS 3838</b> (2006 onwards)	<b>AND MUST HAVE</b> SAI Global mark			

**IMPORTANT INFO FOR CROSS COUNTRY ACTIVITIES:** Only a "Jockey Skull" of an even round or elliptical shape with a smooth or slightly abrasive surface, having no peak or peak type extensions may be worn for any XC activity. Noticeable protuberances above the eyes or to the front, not greater than 5mm, smooth and rounded in nature are permitted. A removable hat cover with a light flexible peak may be used.

**HEAD CAMS:** When hats are tested against the requirements of a standard, they are done so with no extra additions on the hat i.e. with no head cam attached. Therefore, it is currently not known how the addition of a protuberance such as a head cam, affects how the hat would respond during an impact. Therefore, the use of HEAD CAMS are not recommended at any Approved Centre activity. This includes use on the head, chest, bridle or any other part of the horse or rider.

**\*In order to ensure riders are wearing the most up to date riding hats, please note that from the 1 January 2023, the following hat standards will no longer be accepted, due to the age of hats made to these standards:**

1. PAS 015 1998
2. SNELL 2001



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## Work Experience

As you know work experience is an integral component of your course.

## Routine Duties

These duties are carried out on a rota basis for all students and are also assessed as part of the course being studied. **Holiday** and **weekend** work are an essential part of horse care and are integral to achieving the course. Duties will normally occur every six weeks.

**Students intending to take BHS examinations must be members of the BHS, ideally before arrival at College.**

