

**Course Area – Construction**

**Carpentry and Joinery Level 1 Diploma - Full Time**

**Course details**

Course Code: RCON127F1A

**Contact your Study Programme Leader**

**🕿 01293 442200 ext. 2310**

**🖂** [**jridley@crawley.ac.uk**](mailto:jridley@crawley.ac.uk)

**Welcome to Crawley College**

Dear Student

Thank you for choosing to study **Carpentry and Joinery Level 1 Diploma** at Crawley College. I am the Study Programme Leader for the course and look forward to working with you over the next year.

Below is a brief overview regarding preparing to study your course at Crawley College.

Your course requires the purchasing of suitable Personal Protective Equipment (PPE) which is outlined below. PPE is personal to you, therefore being used for *your* protection and shows basic Health and Safety awareness while conforming to Legislation.

Please ensure you obtain these ***BEFORE*** you start at college as, unless otherwise stated, this is essential equipment required for the workshops.

The first few days of the course will be for **Enrolment** and **Induction**. This will give you the opportunity to find your way around the college while getting to know the other students on the course, as well as your Lecturers and your Student Tutor. **Personal timetables will not be available until induction**

**Please ensure that on your Induction days you bring the following:**

1. **Confirmation of your GCSE results – we cannot enrol you without a copy of results**
2. A pen, pencil, A4 paper and A4 file.
3. If applicable, payment for your course/evidence of benefits

If there are any trips and site visits associated with your course, you will be required to complete the relevant consent forms and submit to your course leader. This can be completed during Induction days.

***English and Maths***

*All students aged 16-18 years on a full-time course are required to update your English and Maths skills if you do not hold a GCSE grade 9 - 4 in both subjects. This is compulsory and not optional. Please be aware that you cannot be awarded for one qualification without passing the other.*

**What you need for your course.**

**PPE illustrations shown.**

Equipment required, items shown below:

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| **Equipment** | **Details** |
| **Safety Boots**  200J Steel Toe Cap  Steel Penetration-Resistant Midsole | Site Slate   Safety Boots Black Size 7 screwfix.co.uk |
| **Work Gloves**  For General Handling, Knitted Cuffs for Comfort, Breathable Back | Site KF320 Nitrile Foam Coated Gloves Red / Black Large screwfix.co.uk |
| **Safety Glasses**  Polycarbonate  Grade F Impact Lens  Optical Class: 1 | Wraparound Clear Lens Safety Specs screwfix.co.uk |
| **Ear Defenders**  27.6dB Standard Noise Reduction  ABS Plastic Construction  Surface Wipe Only | or Ear Defenders 27.6dB SNR screwfix.co.uk |
| **Dust Mask**  Class 2 efficiency  Fold Flat Design  Flexible Nose Piece  Modern Valve Design | JSP  Fold Flat Valved Masks P2 2 Pack screwfix.co.uk |
| **Hi Vis Waistcoat**  50mm Reflective Tape on Body & Shoulders  Hook & Loop Fastening  Breathable Fabric | Hi Vis Waistcoat Yellow Large / X Large 50¼" Chestscrewfix.co.uk |
| **Suitable Work Trousers and Tool Belt.**  **Not mandatory**, however being more prepared and professional in the workshops saves time and improves focus and work rate.  Essential requirements for an Employer | Scruffs Trade Stretch Work Trousers Grey and Black 34" W ...Personalised Leather Tool Belt | Love Unique Personal      screwfix.co.uk / ebay.co.uk |
| **A4 Lever Arch File** | WHSmith Black A4 Lever Arch File whsmith.co.uk |
| **A4 Refill Pad** | WHSmith A4 White Narrow Ruled Refill Pad whsmith.co.uk |
| **Pens and 2H Pencils** | WHSmith Gel Pen, Medium Nib, Black Ink See the source imagewhsmith.co.uk |
| **Mathematical Drawing Set** | Image result for mathematical geometric set whsmith.co.uk |
| **Helix 300mm Metric Triangular Scale Ruler** | amazon.co.uk |
| **Corded Headphones**  **Inexpensive ones are fine.**  3.5mm Jack  For computers in theory lessons | ebay.co.uk |
| **Course Textbook**  **to suit your course**  L1 Carpentry & Joinery  ISBN – 978 1 3983 1937 0 | The City & Guilds Textbook: Carpentry & Joinery for the Level 1 Diploma (6706) (Paperback)    Amazon.co.uk / waterstones |
| **Tape Measure**  **Not mandatory but supports reading measurements.** | screwfix.co.uk |

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

Jeremy Ridley, Lecturer in Woodtrades, [**jridley@crawley.ac.uk**](mailto:jridley@crawley.ac.uk)**,** Study Programme Leader