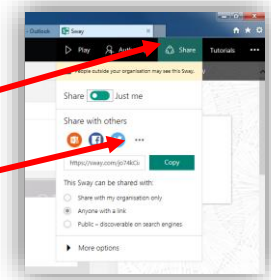## EMBEDDING SWAY

When you are happy with your Sway Click the Share button
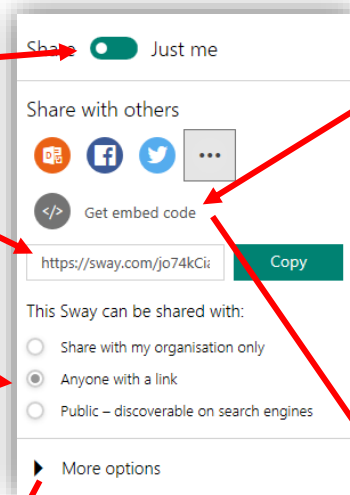
Then click the [. . .] button to show more options

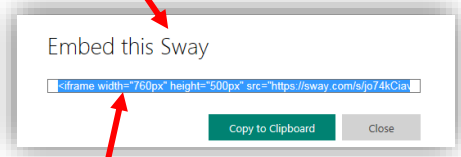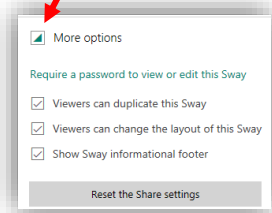You can make your Sway private so only you can see it

Copying the URL allows you to send a link directly to your sway

If you want students to access your sway you must select anyone with a link
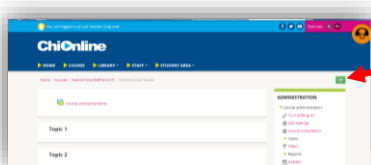
Click get embedding code to open the embedding code box

Selecting more options allows you to restrict access by setting a password, as well as restricting users editing rights

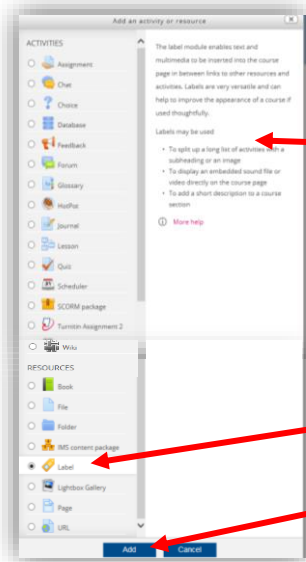This is the code you need to embed your Sway into ChiOnline, Copy this code

OPEN CHIONLINE

Before making any changes you must switch to editing mode by clicking on the **Turn editing on** button
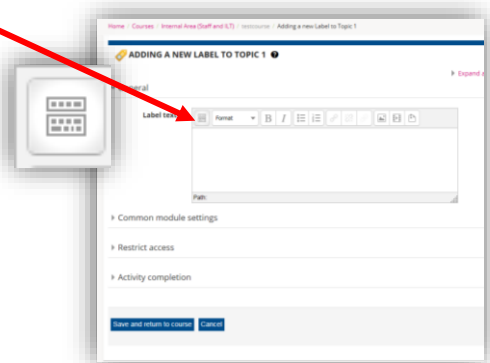

Click Add an activity or resource

When you select an activity a brief description and uses is displayed on the right. If you need more help, there is also a More Help link which links to Moodle Docs about this activity
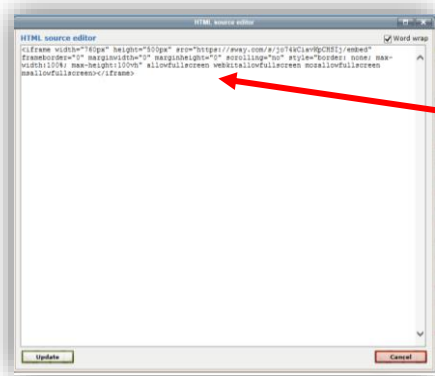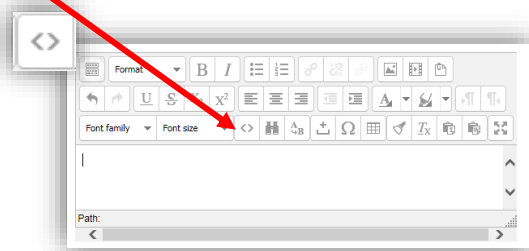
Scroll down and select Label

Then click Add

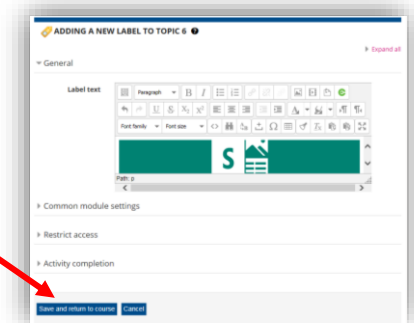Click on the expand toolbar icon to show more editing options

Click on the Edit HTML Source button

Paste your Embedding code into the HTML source editor

Click Update

Click Save and return to course

Your Sway will be embedded directly onto your course

Please Note: Any changes you make in Sway will automatically be updated in ChiOnline

DON'T FORGET TO TURN EDITING OFF WHEN YOU HAVE FINISHED