Welcome to Chichester College

Dear Student

Thank you for choosing to study T-Level L3 Digital Software Development (Year One). I am the Study Programme Leader and look forward to working with you over the next year.

Further to your starting information, which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

If your course requires the purchase of uniform or kit, you will find attached order forms to complete. Please order as soon as possible to guarantee delivery in time for start date.

The first few days of the course will be for induction and enrolment. **Timetables will not be available until this point.** This will give you the opportunity to get to know the other students on the course, as well as your lecturers and your student tutor.

Course Details:

Course Code: CITP113F1A (formerly CITP037F1A)

Duration: Sept '25 to June '26

Attendance: *18 Hours per week (*not including work placement)

Campus: Chichester

Contact your Study Programme Leader:
☎ **01243 786321 ext. 2561**
✉ **Nathan.Smith@chichester.ac.uk**

Please ensure that on your first day you bring the following:

1. **Confirmation of your GCSE results – we cannot enrol you without a copy of results so this is essential**
2. A pen, paper & file
3. If applicable, payment for your course/evidence of benefits
4. Any personal protective equipment in line with current government guidelines for the Education Sector

If there are any trips associated with your course, you will be required to complete any attached consent forms and submit to your course leader during induction week.

English and Maths

NB: All students aged 16-18 years on a full time course are required to update their English and Maths skills if they do not hold a GCSE grade A/9-C/4 in both subjects. So please be aware that if you do not have these qualifications, you will be required to undertake a GCSE resit (or equivalent qualification) alongside a main programme of study at either Level 1 or 2 pending on your final achieved grades. This is compulsory and not optional. Please be aware that you cannot be awarded for one qualification without passing the other.

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

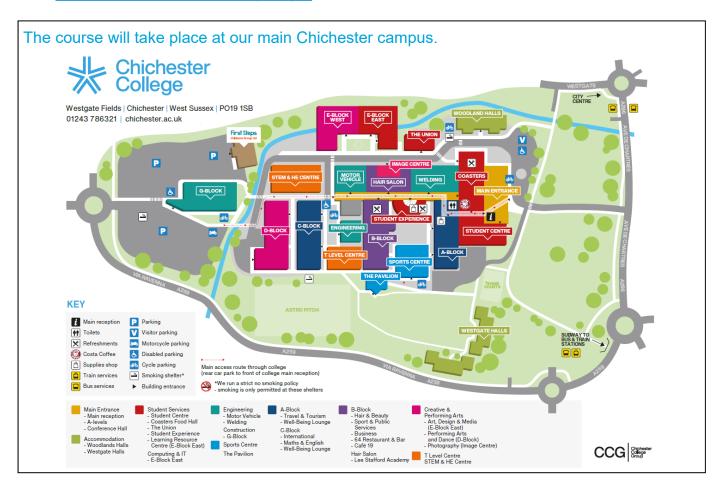*Nathan Smith*

Study Programme Leader

Where will I be studying?

The course will take place at our main Chichester campus.

Chichester College

Westgate Fields | Chichester | West Sussex | PO19 1SB
01243 786321 | chichester.ac.uk

Other Information

Essential equipment you will need for your course:

- **2 x Black Pen**
- **A4 Lever Arch Folder**
- **A4 Lined Notepad**

You will be given further information regarding text books, trips etc. during your Induction when you start College.

YOU'RE IN GOOD HANDS

Seven colleges.
25,000+ students.
All for the greater good.

CCG | Chichester College Group

Other Information About Your Course:

Any fees will have been explained in the starting information you have received within your
Application Tracker Account.

For more information regarding Pre-Enrolment for your course please contact our Enrolment Team
(Student & Records & Funding) on 01243 812 223 or by email at enrolments@chichester.ac.uk for further advice and guidance.

Car and Motorcycle Parking

- For advice about how to park at college, please see the Travelling to College page of our website, which we update regularly.

Getting Support at College

The Learning Support Grant & Bursary:

We understand that financial matters are an important consideration for our students and that everyone's circumstances are different.

We believe financial constraints alone should never be enough to prevent a student from studying and so we will work with you to find out what support you may be entitled to and help you to access any funding available. You can apply Online (via Online portal) for the Learning Support Grant - https://www.chichester.ac.uk/college-life/help-and-support/financial-support/

We have tried to make applying as simple as possible, but it will involve filling in Online forms, providing evidence and telling us about your financial situation. We will then make an assessment based on your personal circumstances.

Contact: If you have any questions regarding student finance, please email studentfinance@chigroup.ac.uk and one of our team will be in touch to help.