

Welcome to Chichester College

Dear Student

Thank you for choosing to study EDX Level 3 NFD Forensic Investigation. I am the Study Programme Leader and look forward to working with you over the next year.

Further to your starting information, which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

You will be expected to purchase a lab coat for use during the course. You can order this during your induction week at college.

The first few days of the course will be for induction and enrolment. **Timetables will not be available until this point.** This will give you the opportunity to get to know the other students on the course, as well as your lecturers and your student tutor.

Please ensure that on your first day you bring the following:

1. **Confirmation of your GCSE results – we cannot enrol you without a copy of results so this is essential**
2. A pen, paper & file
3. If applicable, payment for your course/evidence of benefits
4. Any personal protective equipment in line with current government guidelines for the Education Sector

If there are any trips associated with your course, you will be required to complete any attached consent forms and submit to your course leader during induction week.

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

Elaine Johnston

Study Programme Leader

Course Details

Course Code: CSCI013F1A

Duration: Sept '23 to June '24

Attendance: 3 days per week

Campus: Chichester

Contact your Study Programme Leader:

☎ 01243 786321 ext. 2511

✉ Elaine.Johnston@chichester.ac.uk



Where will I be studying?

The course will take place at the Chichester Campus.



Other Information

Induction Start Date: Monday 4th September 2023

Start Time: 09:15

Induction Room: A336

Induction will take place all day on Monday 4th and Wednesday 6th September at Chichester Campus

You will be expected to complete some independent induction work at home on Tuesday 5th September

Other Information

Any fees will have been explained in the starting information/Application Tracker you have now received.

Please note that as your lessons will take place in a laboratory environment, in addition to a lab-coat, you must wear appropriate clothing for safe working.

This means no sandals, flip flops or open footwear and long hair must be tied back.

Please bring a hairband which can be kept in your lab-coat pocket. Eating and drinking is not permitted in the laboratories and lecture theatre within the Department.

For each lesson you should bring: Textbook, calculator, ruler, pen, pencil, sharpener, eraser, notepad, folder for any handouts, course handbook, lab coat for practical sessions.

You will be contacted via email by your Study Programme Leader on GCSE results day to confirm your grades and further information regarding the course will be given to you during your Induction week when you start College.

Please note that all offers are conditional for any student yet to take their GCSE exams. The minimum entry requirement for the course is five grade 4's (C Grade) which must include Maths, English Language and Combined or Triple Science.

If you do not achieve the minimum grades required then you will not be able to start the course in September. You should instead come to on to our YES Options Day just before term starts to discuss alternative courses.

If this applies to you then please contact your Admissions Advisor, Elaine Durrell, either by calling 01243 786321 extension 2531 or by email at Elaine.Durrell@chichester.ac.uk about further details of these events and how to book a place.



Parking on the Main Campus (Car & Motorcycle):

To park in the college car park, you must either:

- Register in advance for a free E-Permit and pay 50p daily through JustPark (you cannot apply for your free E-Permit via the JustPark app) OR
- Purchase a pre-paid E-Season Ticket.
- You need to visit the E-Store on the following link to arrange either of the above options:- <https://estore.chichester.ac.uk/product-catalogue/chichester-college-group/parking>

This applies to all students, including those on evening and weekend courses. Students who have not yet enrolled should use their student ID - this will have been given to you when you applied for your course, while apprentices should use their birthdate in an eight-digit format (ddmmyyy eg 01012002).

E-Permit holders can pay daily using JustPark, either through the app, on the website or by calling 07520 63 44 55, quoting the college's JustPark location ID (this can be found on the signage in the college car park). This must be done within 30 minutes of entering the car park. Without an E-Permit, even if you pay the daily charge, you may still receive a Parking Charge Notice.

If you park any extra days than you have purchased on your E-season ticket, you will need to pay for the day through JustPark. If you change vehicles at any time after originally registering, you will need to register the new vehicle. Vehicle updates need to be provided by email to carparking@chigroup.ac.uk with a minimum of 48 hours notice, to allow sufficient time for the ANPR system to be updated prior to the new vehicle entering the site.