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**Welcome to Chichester College**

Course details

Course Code: **CPU004F1A**

Duration: Sept ’23 to June ‘24

Campus: Chichester

**Contact your Study Programme Leader**

 **01243 786321 ext. 2362**

**mark.bonar**[**@chichester.ac.uk**](mailto:ne.Hodkinson@chichester.ac.uk)

Your induction will take place in the first week of your course, please do not be alarmed if you are disappointed with your exam results.

You can join our “YES” Day on Tuesday 29th August.

Please go to the college website; [www.chichester.ac.uk](http://www.chichester.ac.uk) to book your place.

Dear Student

Thank you for choosing to study *NCFE L2 in Uniformed Services* at Chichester College.

I am the study programme leader and look forward to working with you over the next year.

Further to your starting, find attached information which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

The course is a good mix of both theory and practical sessions, during which you will be challenged physically and mentally. The course is run by lecturers with years of relevant experience, combined with visits and presentation teams which will ensure that by the end of the year you will have a clear understanding of work opportunities in “Blue light” and “Armed” services. This is an ideal course for practical students with regular taking part in fitness and teamwork sessions throughout the year, setting you up for the level three award.

Please feel free to contact me with any questions you may have regarding the information regarding your course, such as trips, kits or course work and I will be happy to help.

Best wishes,

***Mark Bonar***

Study Programme Leader

Mark Bonar

**Important information about your Course**

**Timetables**

The first few days of the course will be for induction and enrolment.

You will be invited to attend an enrolment and an induction, and you MUST attend BOTH to start your course.

**Timetables for your course will not be available until you attend your induction.**

This will give you the opportunity to get to know the other students on the course, as well as your lecturers and your student tutor.

**Your Induction**

During the second week we will go to the New Forest, camping overnight, taking part in team building tasks and establishing friendships for the rest of the academic year.

On you first day, please ensure to bring:

* Please bring a pen, paper & file
* Please bring presentable sports kit. We will be doing exercise on Induction day.
* Please produce/ bring a printed Microsoft Word document containing your ‘Short-, Medium- & Long-term’ ‘SMART goals’ for course intentions/ career aspirations.

**Your Enrolment**

Further to your starting information and an invitation to register your “Pre-enrolment” with the College; you should now have the following information ready for September:

* Your Student Number
* Your invitation to join your Induction Date which outlines your start date & time in September.

Should you not have either of these, please contact [enrolments@chichester.ac.uk](mailto:enrolments@chichester.ac.uk) for further details.

**Please ensure that when attending your enrolment you bring the following:**

* Copy/Photo-shot of your Certificate(s) with your grades.

If you are unsure of what this entails, please email [admissions@chichester.ac.uk](mailto:admissions@chichester.ac.uk) for further details.

***English and Maths***

***NB****: All students aged 16-18 years on a full-time course are required to update their English and Maths skills if they do not hold a GCSE grade A/9-C/4 in both subjects. So please be aware that if you do not have these qualifications, you will be required to undertake a GCSE re-sit (or equivalent qualification) alongside your main programme of study. This is compulsory and not optional. Please be aware that you cannot be awarded for one qualification without passing the other.*

**Work Experience**

As part of the course, you will be required to take part in a week’s voluntary work experience. This is a good opportunity to experience working in the community and provides a good reference in your CVC for most service interviews of life skills and community care, which are very relevant.

**KIT and other costs**

No uniforms are required during this course and costs are kept minimal; spread over the year. Costs are expected to be sub £200 and all incurred costs are on a non-profit basis, with the college absorbing many.

Any students needing financial support should apply for via student finance for support via an application for means testing of guardians. If you would like to ask for financial support to pay for these costs, please contact our Student Financial Support Team via the Chichester College website and read the information below.

**Getting Support at College**

**The Learning Support Grant & Bursary**

**We understand that financial matters are an important consideration for our students and that everyone’s circumstances are different.**

We believe financial constraints alone should never be enough to prevent a student from studying and so we will work with you to find out what support you may be entitled to and help you to access any funding available. You can [**apply online (via online portal)**](https://lsg.chichester.ac.uk/)for the Learning Support Grant. We have tried

to make applying as simple as possible, but it will involve filling in online forms, providing evidence and telling us about your financial situation. We will then make an assessment based on your personal circumstances.

**Contact**

If you have any questions regarding student finance, please email [studentfinance@chigroup.ac.uk](mailto:studentfinance@chigroup.ac.uk) and one of our team will be in touch to help.

**College Life**

**At Chichester College, you will find plenty of ways to enrich your learning experience.**

All the information that you need about College Life, including term dates and travel is available on the website: [College Life | Chichester College](https://www.chichester.ac.uk/college-life)

To compliment your course, we have excellent sports and fitness facilities on site, as well as our Lee Stafford Hair Salon and Oasis Beauty Spa. There is also a well-stocked library and learning resource centre.