

# NEW VACANCY

## Infrastructure Project Manager (Graduate/Trainee)



We're looking for a **full-time** member off staff to join our team. TDS Southern Ltd offers a diverse range of project management services to both the construction and housebuilding industry. Working as the Client's eyes and ears on site, we source & manage contractors & consultants to deliver key infrastructure for new developments.

### Key responsibilities of this role are:

- Supporting the Project Manager/Directors in delivering key infrastructure for our Clients on a variety of projects across the South & South East.
- Assisting with the coordination of Consultants, Contractors & Subcontractors to deliver project objectives.
- Witnessing and keeping thorough records of construction activities on site.
- Acting as the central point of contact on site for any issues/queries, and taking a proactive approach to resolving them.
- Producing regular site diaries and progress reports
- Attending regular meetings on site, and producing detailed meeting minutes.

### Required Qualifications:

- Clean UK car driving license.
- HNC/HND/Bachelors Degree in Civil Engineering or related discipline desirable.

Hours: Monday - Friday 08:00am - 17:00pm

To apply, please contact us by email:

Gareth.hobbs@t-d-s.com

Website - <https://t-d-s.com/>

