

Job Specification: IT Finance Apprentice (Finance Systems) - Bognor

Job Title:	IT Finance Apprentice (Finance Systems)
Job Type:	Full-time
Job Location:	Bognor Regis, West Sussex
Reports to:	Head of Business Operations
Start Date:	<i>to be agreed</i>

About Innovate Tax

Innovate Tax are a leading and multi-award-winning global tax technology consultancy that have developed multiple products around indirect tax such as VAT and GST. We head-quartered in the United Kingdom and established in the UAE, the United States and in Vadodara, India.

Role Purpose

This could be the start of a great career with an award winning and friendly IT company in Bognor Regis, as you join us on an apprenticeship programme!

As one of our apprentices you'll gain a lot. Not least a practical introduction to the fascinating world of Tax Technology, with a company who constantly strives to be the best, not only in terms of our products, but in being an employer of choice.

If you love to learn, and you share our big commitment to quality service, you'll have every opportunity to develop, in our interesting, interactive and fun workplace. As a business, we are growing rapidly, and therefore we are looking for apprentices to join us on our journey.

What you'll be doing, with the support of our experienced team(s):

IT Apprentice / Apprenticeship:

- working alongside our experienced IT functional consultants to deliver on global Tax Solution projects
- producing and updating IT documentation for our clients and for our training tools
- providing first line support (with the help of our more experienced consultants) for global clients who have our Tax Solutions
- researching worldwide tax rates and providing blog posts, white papers, etc. on new events
- once you are fully trained, there may be opportunities to work on our clients' site(s) when required for our Solution implementations (this may include international travel)

You can look forward to:

- Excellent career opportunities.
- A competitive salary, above the apprenticeship National Minimum Wage and the opportunity that this could increase (based on performance).
- Training to bring out the best in you.
- 20 to 25 days' holiday, plus public holidays.

You'll need to be:

- At least 16 years of age.

- Not in full or part-time education.
- A confident communicator with lots of enthusiasm.
- Organised and self-motivated.
- Able to work well as part of a busy team.

Ideally, you'll also have GCSEs, or equivalent, in Maths or English at grade C/4 or above.

All of our apprentices to date have taken up a permanent role with us at the end of their apprenticeship, in exciting and fulfilling careers (not just a job!). If you are willing and driven, there'll be lots of options open to you. Whatever your ambitions, we'll give you all the support and encouragement you need.

Please note - the job is in Bognor Regis, West Sussex so you must be able to travel to and from the office daily with ease

Job Types: Full-time, Apprenticeship

Salary: £12,000.00 /year