



## Job description

### **Manufacturing Assistant to join our production team.**

We are looking for a hardworking and keen candidate to join our team of Zinc table manufacturers. Whilst previous experience in this role is desirable, we will consider applicants without experience who are able to show a willingness to learn and work.

As a small manufacturing you will be responsible for a plethora of tasks, such as:

- Fabricating table bases
- Hand rolling zinc table tops
- Spraying products. Cleaning spray guns, nozzles, and other spraying equipment after each spray job. Inspecting and assessing spray coatings after the paint has dried.
- Loading and unloading goods from delivery vans or lorries. You will be required to check products before despatch to ensure it is not faulty or damaged
- Checking the correct quantity and type incoming goods and outgoing products
- Recording any damaged, missing or faulty good. Responsible for stock level of equipment.
- Allocating storage space and moving products to the correct area in the warehouse
- Picking and labelling goods that have been ordered, preparing despatch notes and labels
- Compliance with security procedures and health & safety
- Maintaining the warehouse in a tidy state and clearing away packing material and debris
- Basic admin and paperwork - a organised and conscientious approach is needed.

### **Candidate Requirements:**

- Full, clean driving licence is a must given the warehouse location
- Experience desirable – we will however consider applicants without experience who are able to show a willingness to learn and work hard.
- Excellent hand-eye coordination.
- Ability to stand for long periods

**From £10-£25 an hour depending on experience**

**Full or part time required**

**Zinc Bespoke**  
Unit 1, Derrinabrin Farm  
Norwood Hill Road  
Norwood Hill  
Surrey RH6 0EB