**Job Title:** Tour Producer  
**Reports to:** Executive Director/CEO & Artistic Director  
**Fee:** £11,000 (55 days at £200 per day)  
**Contract type:** Freelance, fixed term, varied commitment from Autumn 2023 (timeline in Contract Terms)

**OVERVIEW OF THE ROLE**  
Our Spring tour 2024 will be a co-production with Sheffield Theatres, rehearsing and opening in January 2024 and touring through to Easter (end date TBC).

Starting from September 2023, the Tour Producer will be responsible for all aspects of the production and will be the main point of liaison for internal and external colleagues, venues etc. The Producer reports directly to the Executive Director/CEO and will also work closely with the Artistic Director. You will be responsible for finalising tour booking (where necessary) and line producing our school and venue tours from pre-commission through to rehearsal and tour. You will also work alongside the Future Makers Producer and Programme & Admin Co-ordinator to align and integrate all the work we make.

NB/ The Creative Team, CSM and acting Company will already be in place and contracted by the time this contract commences.

**Key Dates:**

**Zoom drop-in Q&A**                  5-6 pm, Wednesday 24th May

**Deadline for EOI**         12 noon, Tuesday 30th May

**First meeting**                             Tuesday 6th June (on Zoom)

**Second meeting**                           Tuesday 13th June (in person)

**Contract Start Date**                      Tour Producer September 2023 & Tour booking asap (if applicable)

Please go to our website if interested in applying:

[https://www.theatre-centre.co.uk/whats-happening/opportunities/](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.theatre-centre.co.uk%2fwhats-happening%2fopportunities%2f&c=E,1,_55Xs4Wfm2fOAL9PF_AGXOCnS4YEOQWTh5wQrVWn05Pkupgrqdp0zkFLn0Z3hCxy0Nul5U1flmkq_45WpLpzcIIBq0YS8Wjbd-Q9RO4hi9S63WrdjfZRFnLtGQ,,&typo=1)