**Town Planning Graduate – Job Overview / Description**

Henry Adams are seeking an Apprentice Town Planner to join their growing Town Planning team. The candidate would have an interest in the built environment and a positive and proactive approach to developing a career in Town Planning. Henry Adams would support the appointed candidate to Chartered status.

**Location**: Chichester

**Qualifications and Desirable Experience:**

For this position applications are sought from candidates who are willing to join a Town Planning apprenticeship scheme.

**Duties**:

* Maintaining an up-to-date record of Local Planning Authorities' Planning policies, Local Plan and Neighbourhood Plan Reviews for internal reference
* Monitoring and reviewing local planning policy and housing land supply
* Assisting in the preparation of Planning applications, discharge of conditions, and appeal documentation for submission to Local Planning Authorities and the Planning Inspectorate
* Assisting in the management and submission of planning applications to Local Planning Authorities
* Monitoring the progress of sites within the Development Land portfolio
* Provide general support for the Planning and Development Land teams
* Supporting associated businesses within the Henry Adams group

To apply for this role, please provide your CV and cover letter outlining your interest and suitability for the position. Applications should be made via email to Peter Cleveland, our Head of Planning at [Peter.Cleveland@henryadams.co.uk](mailto:Peter.Cleveland@henryadams.co.uk)

If you would like to discuss this role further, please contact Peter Cleveland on 01243 521836 or via the email provided above.