

STEP UP

Name

**Level 2 Certificate in
Employability Skills and
Occupational Studies for the
Workplace**

Summer 2024

We are delighted you have chosen to study the Level 2 Step Up course at Worthing College.

Instructions: This pack will help you make the best possible start to studying this subject.

The tasks in this pack:

- Should take you **about 4 hours to complete.**
- Should be handed into your teacher when teaching starts – **in September 2024**– with your name on it for assessment.
- Are also available on the internet – follow the links in the document.

If you need help: The tasks are designed to get a bit more difficult as you work through them as they are preparing you for studying at a higher level and to become an effective independent learner. You should try to get as far as you can working on your own but if you do need help, please email us at gettingreadyfor@worthing.ac.uk, telling us which Getting Ready For pack you are working on and what help you need. Help is available throughout the summer holidays.

Skills Focus for this Getting Ready for Pack

- **Identifying personal strengths**
- **Writing about yourself**

The tasks to complete are on the next page. Have a great summer and we look forward to meeting you in September!



Summer work – Introduction to Step Up

Target	Type of task	Task	Deadline
All	Identifying strengths	<p>Click on this link Hyper-Specific Greatest Strength And Weakness Quiz (buzzfeed.com) and complete the online test to help you think about your own strengths and weaknesses. When you have finished it, look at the results and then summarise them in the box below.</p> <p>Challenge: How far do you agree with the quiz results. Explain in each box below if it has accurately described your strengths and weaknesses</p>	Week starting 9 th September 2024
All	Planning and writing	<p>Complete the Step Up: Information Pack at the end of this document. This will help your course teachers, Lizzie and Sarah, get to know you quickly. Your work can be typed or hand-written but must be smartly presented.</p> <p>In your pack you should include:</p> <ul style="list-style-type: none"> • A paragraph describing yourself in detail (where you live, which school you went to, what you like doing in your spare time etc) • A paragraph about why you want to come to Worthing College and why you want to do the Step Up course • A paragraph about your personal strengths and weaknesses. You can use the results from the Aptitude Test, but can also give your own thoughts based on your experiences as a student and in your life outside of college 	Week starting 9 th September 2024

MY STRENGTHS:

Is there anything else you think it would be useful for us to know about you? If so, write it here.

**Worthing
College**

Work Experience week

All year 1 students are required to participate in a week-long work placement during their first year of study. You will be expected to locate one week's worth of work placement and submit your work experience form before October half term.

Placement Dates:

L2/L3 students on
double /triple
qualifications:

1 week course-specific placement, expected
placement dates will be confirmed by the course
leaders at the beginning of September.

Students with 2 or
more single subjects:

1 week placement during the Easter
holidays or w/c 23 June 2025

You can find the work experience form [HERE](#)

More information and guidance can be found [HERE](#)