**Travel & Tourism**

Welcome to Chichester College

Course details:

Course Code: CTRA070F1A

Duration: Sept ’25 to June ’26 Attendance: 4 days a week Campus: Chichester

**Contact your Study Program Leader:**

**Katie Osborne**

**01243 786321 ext. 2295**

**🖂katie.osborne@chichester.ac.uk**

Dear Student,

Thank you for choosing to study on the Level 2 Diploma in the Air Cabin Crew/Aviation Operations course. I am the Study Program Leader for this course, and I look forward to working with you over the next year.

Below is all the information that you will need to attend the course.

By now you should have received an email with a link directing you to Pre-enrolment. Please complete this now if you have not yet done so.

Not received this? Please check your spam/junk folders and if you can’t find it contact Amit Lazar lazara@chichester.ac.uk who will be able to help you.

If you wish to apply for a Learner Support Grant (LSG), applications will open on the 1st August. If you are applying for this, please do so as soon as possible as it may take a few weeks to process. For those qualifying for this grant, the cost of uniform, your compulsory course consumable payment, travel costs and enrichment activities may be covered.

Your course requires the purchase of uniform.

Please order your uniform directly via attached links in the Student and Parent Zone area on the Starting in September page. Only order your uniform once you have had your place on the course confirmed by your study program leader.

If you are in receipt of an LSG, please complete the form in your section of the Starting in September Page. This along with the evidence of your LSG allocation will need to be submitted when you enrol.

Enrolment

Your enrolment day is Tuesday 2nd September 2025. It is essential that you attend so you can start college that week. You will need to log on to the Chichester College E store to register an account prior to your enrolment. The link for this can be found in the Student and Parent Zone.

Confirmation of your enrolment time will be sent via email from the 1st August.

Please make your way to Restaurant 64 one hour before your enrolment time. Here you will need to pay for your compulsory course consumable of £120 using the Chichester College E-Store or show evidence of your learner support grant. This needs to be paid in person, and you will not be able to enroll if you have not completed this.

It is compulsory that you bring your photographic ID, your GCSE results, and the receipt for your course consumable payment.

Induction Week

You will have a 2 day induction on Thursday 4th and Friday 5th September. The day will start at 1pm and finish at approximately 4pm on Thursday and from 10am until 2pm on Friday. A timetable for this week can be found on your course Starting in September page. This week will give you the opportunity to familiarise yourself with the course, college life and get to know the other students on your course.

Please bring the following with you.

A pen and a notebook.

Water and a packed lunch or money for lunch-There is a water fountain in the department to refill your bottles.

English and Math

All students aged 16-18 years on a full-time course are required to update their English and Math’s skills if they do not hold a GCSE grade 9/A-4/C in either or both subjects. So please be aware that if you do not have these qualifications, you will be required to undertake a GCSE re-sit (or equivalent qualification) alongside your main program of study. This is a compulsory requirement. Please be aware that you cannot be awarded for one qualification without passing the other.

If you have any questions or concerns about your course, please contact me.

I look forward to seeing you in September.

Best Wishes

Katie Osborne

Study Program Leader Level 2 Diploma in Air Cabin Crew/Aviation Operations