

## Brighton Business & Travel

### Welcome to Level 2 Cabin Crew & Ground Ops

#### Course details

Course code: MTRA001F1A

Campus: Brighton – Central

- Level 2 NCFE Certificate in Cabin Crew
- Level 2 NCFE Certificate in Ground Operations

Course Lead: Ellie Symmonds

Ellie [Symmonds@gbmc.ac.uk](mailto:Symmonds@gbmc.ac.uk)

Dear Student

Congratulations for securing your place on the Level 2 Cabin Crew & Ground Operations course.

We are looking forward to the new academic year and the great things that our students will achieve this year.

**The Travel Enrolment Day for your course is Wednesday 27-08-25 starting at 08:45 – 10:00 in the library located on the second floor.**

First week at college is Course Induction and all students are required to attend.

During your Induction week you will have the opportunity to get to know the other students on the course, as well as your lecturers and your pastoral tutor. We will also complete activities that introduce you to your course and you will also be placed into one of the groups. Grouping will depend on your GCSE math and English grades so please do not be disappointed if you are not with your friends.

Induction Week runs from Monday 01-09-25 – Friday 05-09-25 and your first day will be the 01-09-25. Induction timetables will be given to students at enrolment.

These details will be confirmed with you by email nearer the time, please look out for this in your emails.

**What to bring to enrolment:** GCSE results, other qualifications and a photo ID to enrol. This can be either a valid passport or a photo driving license (provisional or full).

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## What to bring on your first day

College ID

Pens and Pencil

Highlighter pen

A4 lined note pad (99p store has a stationery section or any supermarket)

Recyclable water bottle (water stations located around the college)

## Kit list / uniform

Please note that uniform does not need to be worn for your start date in September. We work towards all students going into uniform by the start of October.

The course lead will be discussing with all groups the days that you will be required to wear your uniforms.

### Uniform Standards

#### Female students

Black knee length skirt

Black jacket optional

White shirt (buttoned)

Black flat shoes or black trainers

#### Male students

Black trousers

Black jacket optional

White shirt

Black shoes or black trainers

All students will be in uniform for the first week of October. Uniforms can be purchased from any store.

## Summer tasks

Research a company / business that you would like to undertake your 25 hours of Work Experience.

Please bring in the name of company and contact details in for Induction Week and hand to your teacher.

Work Experience (WEX) will take place during the months of October, November and December.

## Other?

During your year with us we will opportunities to bring the subject to life with guest speakers and a trip to London Gatwick. We also run a very exciting trip to British Airways where you will use

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the training facility alongside BA cabin crew. Putting your knowledge to the test and experience hands on activities with equipment with BA trainers.

This day costs approximately £140 which includes transport to Heathrow.

Self funding students will be provided with a link to our online store to pay for this trip or some of our students may need to apply for a bursary to help with costs. Applications for financial support is accessed for via the main college website as of August 2025.

<https://www.brightonmet.ac.uk/>

Bursary students will apply for a bursary for £220 which includes £70 towards uniform.

All bursary applications will require evidence of income to be eligible.

## Contact details

Should you need to contact us before September please email: [brightonbusiness@gbmc.ac.uk](mailto:brightonbusiness@gbmc.ac.uk)