

STARTING INFORMATION

Hair and Beauty Department

Welcome to Brighton MET College

Level 3 Theatrical, Special
Effects, Hair & Media Makeup

Course details:

Course Code: MSER006F1A
Duration: Sept '25 to June '26
Attendance: 2/3 days a week
Campus: Brighton Central

Course Lead contact:

Caroline.hand@gbmc.ac.uk
01273 667788 ext. 2529

Dear Student,

Thank you for choosing to study [Level 3 Theatrical, Special Effects, Hair and Media Makeup](#) at Brighton Metropolitan College. I am your Course Leader, and I am delighted to be working with you over the next year.

- The first week of the course will be your induction. Your full timetable will be given to you during this week and will be fully explained to you during this time. During your Induction week you will have the opportunity to get to know the other students on the course, as well as your lecturers and your pastoral tutor. We will also complete activities that introduce you to your course and help you confirm that it is right for you.
- You will be invited to enrol via email, please look out for instructions and ensure that you have completed the necessary documents and are fully enrolled before the start of your course

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- You will need to provide photo ID to enrol.
- Your course requires the **purchase of uniform**. You will find details of how to order this further down. Please order as soon as possible to guarantee delivery in time for start date.
- Your course also requires the **purchase of a kit**. You will find details of how to order this further down.

The first week of your course will be an Induction/welcome week.

I

Induction **Day 1:**

Date: Thursday 4th September

Time: 09.00am

Where: Meet your tutor in the main reception (Central campus) by the hair and beauty banner

Induction **Day 2:**

Date: Friday 5th September

Time: 9.00am (finishing at 5.00pm)

Where: Room PT2.44

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If you have any queries regarding your course or need any assistance, please do not hesitate to contact me via my contact details in blue, at the top of the page.

I look forward to seeing you.

Best wishes,

Caroline Hand

Course Leader

What to bring on your first day:

- Pens/highlighters
- Notepad
- Lunch or lunch money
- Bottled water

What to wear on your first day:

Please wear your full uniform if purchased.

If your uniform has not arrived, then please wear the following **temporary uniform**:

- Plain black trousers (**No jeans or leggings**)
- Plain black blouse or t-shirt (**No vests or cropped tops**)
- **Plain black** closed in, flat shoes or trainers
- Black socks

- Hair should be tied back and tidy.

Kit list and uniform

As a Makeup artist, you will follow a set of industry code of standards/ethics which include the wearing of a professional uniform

Your uniform will consist of:

- **Plain black closed in shoes/trainers:** (**NO** white or coloured soled trainers)
- **Plain black socks**

Main uniform

- **Black top** (there is a choice of 2 different styles- just pick 1),
(V neck top has pockets; the crew neck has no pockets).
- **Black trousers** (there is a choice of 2 different styles- just pick 1)
- *(information on how to order these are further down the page)*

Jewellery

NO Jewellery/including face/body piercings to be worn

Jewellery harbours bacteria and may inhibit the treatment process, it can damage or scratch the clients' skin and may get caught in the clients' hair. The only permitted jewellery is a wedding ring.

Nails

Nails should be short, clean, and well-manicured with no catches and no polish. Long nails may scratch the clients' skin, and you will not be able to carry out the treatment correctly, bacteria can also accumulate under the nail causing infection. Nail and gel polish as well as nail enhancements can harbour bacteria and can cause allergic reactions.

Hair

Needs to be clean and up completely tied back, preferably up in a bun.
We recommend you use a hair donut to make this easier for you.

Lanyards and student ID

Upon enrolment you will receive your security lanyard and photo ID card.

It is compulsory for all students and staff to always wear these.

The pass will also allow you access through certain doors.

For security purposes you will not be able to enter the college premises without your ID.

Financial Support

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Information can be found on our main website: brightonmet.ac.uk

Go to 'help and support' then 'financial support'



Or click on the link below:

<https://www.brightonmet.ac.uk/college-life/help-support/financial-support/>

Link to LSG (Learner Support Grant) application

<https://lsg.chichester.ac.uk/Login.aspx?ReturnUrl=%2f>

Lockers:

You are not permitted to bring any personal belongings into the salons/studios.

You will be required to rent a locker for the year.

There is a **£5.00** rental charge which is non-refundable.

You can organise the hire of a locker through our METRO reception.

We have limited locker availability so they will be distributed on a first come first served basis.

It will be your personal locker and you are required to return your key to the salon coordinator at the end of each academic year.

Travelling to college:

Address:

Central Campus
Brighton Met
Pelham Street
Brighton
BN1 4FA

Train:

The closest train station to the college is **Brighton Station**. It is an approximate 7-minute walk via Trafalgar Street to Central Campus.

The next train station is **London Road Station**, it is an approximate 15-minute walk to central campus via London Road.

Parking:

There are 3 car parks within a 5-minute walking distance:

1. Trafalgar Street carpark *entrance on Whitecross Street*
2. The Lanes carpark *entrance on Black Lion St*

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3. London Road carpark entrance on Providence place

Note: Prices vary depending on which car park you choose and can be expensive

Buses:

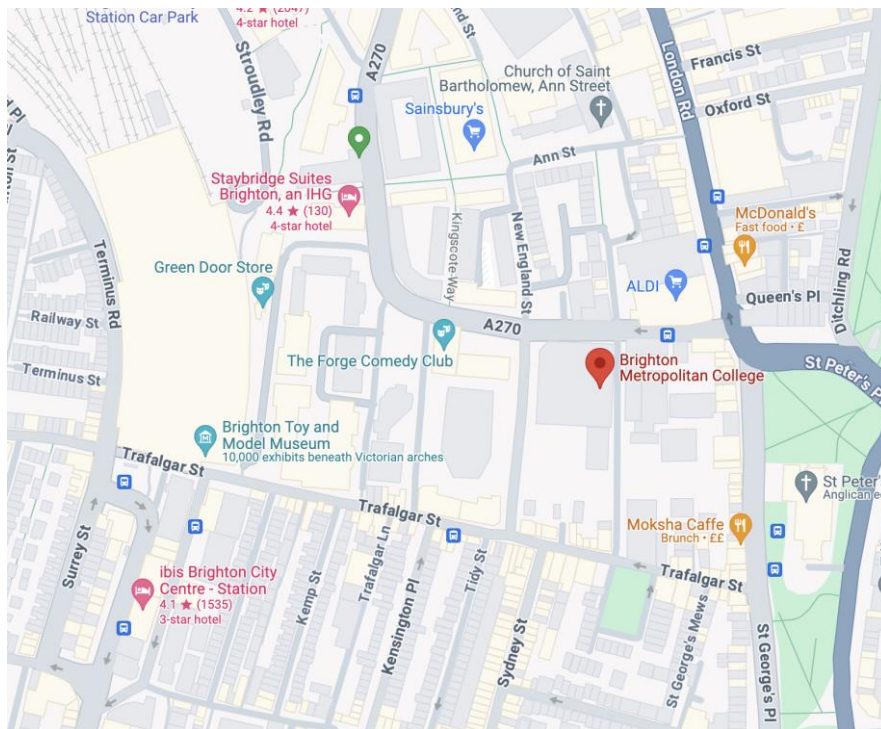
There are many bus services that pass the college, the nearest bus stops are London Road shops, St Peter's Church, or Brighton Station.

Visit Brighton <http://www.buses.co.uk/> for more information on bus routes

Bicycle:

There is a bike storage facility at the college, please note that bikes are left at your own risk.

Note: Bicycles, E Bikes and Scooters are not allowed to be brought onto college premises



*Red pin - Brighton Met

How to order your KIT

If you are self-funding, then you will order both the kit and uniform yourself and they will be delivered to your house.

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If you are applying for and have been awarded the learner support grant, **WE** will order **your kit** on your behalf. You must put in your application as soon as possible to avoid delay.

Once you have received your LSG (learner support grant) letter to confirm that you are eligible, you will need to bring your letter to Sophie Greenfield or Joanne Hook located on the Hair and Beauty Reception where they can then order the kit for you.

Self-funding students- how to order your kit

You will need to purchase both kits below

CLICK ON THE LINK: (take a note of the code before you click on the link to order)

<https://uk.kryolan.com/>

GO TO SHOP- THEN SELECT COLLEGE KITS

ENTER UNIQUE CODE: 39DHTGGY

L3 THEATRICAL MEDIA MUA KIT 2025/26

Price: **£317.00** (including Vat)

&

NEBULA AIRBRUSH KIT 2024/25

Price: **£235.00** (including Vat)

All students- How to order your uniform:

All students will purchase their uniforms themselves, and this will be delivered to your home.

Note: If you are applying for and have been awarded the learner support grant **YOU** will order and **pay** for the uniform yourself and then bring us in the receipt to be reimbursed for the amount awarded. Please bring your receipts to the **bursary team** on the first floor to receive your refund

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All students are required to purchase at **least one top** and **one pair of trousers**.

You can scan the QR Code



or visit <https://labeebyacademy.co.uk/login.php>

Log in using BRIG01

Password 2504

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LaBeeby™
we care too

How To Order

Placing your order with La Beeby is as easy as 1-2-3:

1. Visit www.labeebyacademy.co.uk or scan the QR code overleaf
2. Log in with your username and password (provided overleaf).
3. Follow the simple online process to complete your order. You'll receive an order number and confirmation via email that your order has been authorised.

Our customer service team are on hand should you have any questions at sales@labeeby.co.uk. Please note that the only way to place orders is via our website.

Don't forget to follow @la_beeby on Instagram for all the latest hair and beauty industry news, as well as great competitions and exclusive offers.

Returns Policy

We understand that sometimes you may need to return an item and we've done everything possible to make this process as simple as possible.

Before you return your items, please ensure:

- The returns form is completed and enclosed with your return.
- Your return is sent back to us within 28 days of receipt of your order, at your expense, to the address below.
- We reserve the right to refuse a refund for items that are not returned in an unworn, unwashed condition, or in their original packaging.
- Garments that have been decorated can not be returned unless faulty.
- We recommend that you obtain proof of postage, as we can't accept responsibility for any returns lost in transit. You do not need to inform us before you send a return.
- Please allow 7 working days once you've sent your return for your refund to be processed. We can not process your refund until your return has been received.
- Please note we're not able to exchange any items returned to us, if you need a replacement item simply place a new order online.
- If you do not follow the above instructions, we may be unable to process your refund.

Terms & Conditions

We recommend you order as early as possible. For orders sent to your home address, please allow 14 days for delivery. Orders to your college will be delivered fortnightly from mid-August.

Phone: 0161 871 0500 Email: sales@labeeby.co.uk Website: www.labeebyacademy.co.uk
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