

Welcome to Chichester College

Dear Student

Thank you for choosing to study EDX Level 3 NED Forensic and Criminal Investigation - Top up. I am the Study Programme Leader and look forward to working with you over the next year.

Further to your starting information, which outlines your start date & time, below is a brief overview regarding coming to college and preparing to study your course.

Course Details

Course Code: CSCI016F1B

Duration: Sept '23 to June '24

Attendance: 3 days per week

Campus: Chichester

Contact your Study Programme Leader:

☎ 01243 786321 ext. 2511

✉ Elaine.Johnston@chichester.ac.uk

The first few days of the course will be for induction and enrolment. **Timetables will not be available until this point.** This will give you the opportunity to get to know the other students on the course, as well as your lecturers and your student tutor.

Please ensure that on your first day you bring the following:

1. **Completed summer transition work if submitting paper copy (otherwise digital copy submitted by deadline)**
2. A pen, paper & file
3. If applicable, payment for your course/evidence of benefits
4. Any personal protective equipment in line with current government guidelines for the Education Sector

If there are any trips associated with your course, you will be required to complete any attached consent forms and submit to your course leader during induction week.

Please feel free to contact me with any questions you may have regarding the above and I will be happy to help.

Best wishes,

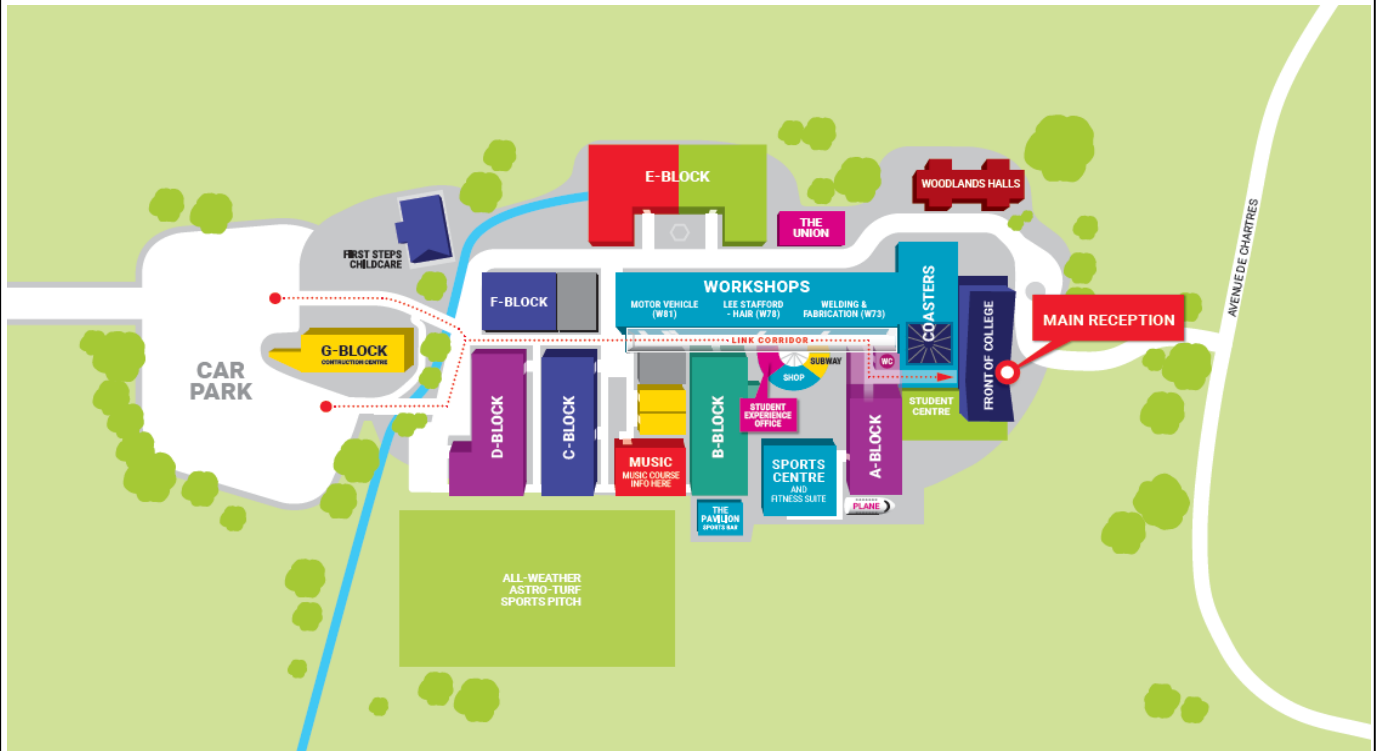
Elaine Johnston

Study Programme Leader



Where will I be studying?

The course will take place at the Chichester Campus.



Other Information

Induction Start Date: **Monday 11th September 2023**

Induction Start Time: 14:15

Induction Room: A336

Parking on the Main Campus (Car & Motorcycle):

To park in the college car park, you must either:

- Register in advance for a free E-Permit and pay 50p daily through JustPark (you cannot apply for your free E-Permit via the JustPark app) OR
- Purchase a pre-paid E-Season Ticket.
- You need to visit the E-Store on the following link to arrange either of the above options:- <https://estore.chichester.ac.uk/product-catalogue/chichester-college-group/parking>

This applies to all students, including those on evening and weekend courses. Students who have not yet enrolled should use their student ID - this will have been given to you when you applied for your course, while apprentices should use their birthdate in an eight-digit format (ddmmyyyy eg 01012002).

E-Permit holders can pay daily using JustPark, either through the app, on the website or by calling 07520 63 44 55, quoting the college's JustPark location ID (this can be found on the signage in the college car park). This must be done within 30 minutes of entering the car park. Without an E-Permit, even if you pay the daily charge, you may still receive a Parking Charge Notice.

If you park any extra days than you have purchased on your E-season ticket, you will need to pay for the day through JustPark. If you change vehicles at any time after originally registering, you will need to register the new vehicle. Vehicle updates need to be provided by email to:

carparking@chigroup.ac.uk with a minimum of 48 hours notice, to allow sufficient time for the ANPR system to be updated prior to the new vehicle entering the site.